

# Project Screening

## Impact Assessment Id: #386

### 1. Your Details

**Name of person completing screening assessment**

Emily Morrall

**Job Title**

Programme Portfolio Lead

**Directorate**

Commercial and Change

**Service Area**

Transformation and Commercial

**Email Address**

EMorrall@worcestershire.gov.uk

**Connection to project (e.g. project manager)**

Project Manager

### 2. Project Summary

For the purposes of the impact assessment screening, we will refer to the activity or area being assessed as a project.

**Project Name**

Relocation of Redditch Library

**Name of Project Sponsor**

Hannah Perrott

**Name of Project Manager**

Emily Morrall

**Name of Project Lead**

Rob Elmes

**Project Reference (if known)****Please give a brief description of the project**

In June 2021 Redditch secured a historic investment of £15.6 million Town Deal which will help fund ambitious new projects for the town. Plans involve the re-development of the current Redditch Library site which includes the demolition of the existing library building and the delivery of a new public square and associated commercial development. Worcestershire County Council is actively supporting the regeneration of Redditch within its Town Plan and wants to work collaboratively with the Borough Council on the re-location of the existing Library into other suitable premises. Early discussions have started with Redditch Borough Council to further develop the plan and approval is sought from Cabinet to approve the high level plans and set of requirements for the proposed newly located Library and authorise the commencement of public consultation.

The project purely involves relocation of the existing library services from their current location into a shared Community Hub space in Redditch Town Hall, a distance of 0.2 miles from the current library building.

### 3. Data Protection

**We need to establish if the proposal involves processing personal data. Personal data is information that relates to an identified or identifiable individual.**

**Name of Information Asset Owner**

**Hannah Perrott**

Senior officer responsible for the project's information assets

**Does the project, any project work stream or project outcome involve any personal data? Some examples of personal data are given below.** **No**

**Appearance:**

photograph, physical description

**Basic Identifiers:**

name, date of birth, age, biometric data, ethnic origin, gender, genetic data, race, sex

**Contact Details:**

address, email address, home phone number, mobile phone number, postcode

**ID Number:**

National Insurance Number, driving licence number, NHS number, online identifier, other general identifier

**Employment:**

work related training/awards

**Financial:**

income/financial/tax situation

**Lifestyle:**

health or social care, living habits, marital status, philosophical beliefs, political opinions, religion, sex life, trade union membership

**Technology:**

login/username, device MAC address (wireless network interface), device IMEI number, IP Address, location data (travel/GDPS/GSM data), website cookies

**As you answered 'No' , please explain your reasoning below:**

The project involves the proposal to relocate the current Redditch library to a newly developed space with Redditch Town Hall. Personal data on library users is collected as a part of the day to day operations of the library, but not stored onsite. Access to this data would not change. Data on library users presented as part of the Cabinet Report and Business Case is anonymous and collated for statistical purposes and non identifiable.

## 4. Equality

**We need to determine whether the project could affect residents and/or Council staff because they share any of the Protected Characteristics defined in the Equality Act 2010 namely Age, Disability, Gender Reassignment, Marriage/Civil Partnership, Pregnancy, Race, Religion/Belief, Sex and Sexual Orientation.**

**Does the project relate to an area where data/research indicates that inequalities are already known to exist? No**

**Could this project have any effect on, service delivery or usage, other aspects of daily life or community participation levels for people because they belong to any of the groups below?**

**Age No**

e.g. a person belonging to a particular age group (for example 18 – 30-year olds).

**Disability No**

e.g. A person has a disability if she or he has a physical or mental impairment which has a substantial and long-term adverse effect on that person's ability to carry out normal day-to-day activities.

**Gender Re-Assignment No**

e.g. The process of transitioning from one gender to another.

**Marriage/Civil Partnership Status No**

e.g. Marriage is a union between a man and a woman or between a same-sex couple. Same-sex couples can also have their relationships legally recognised as 'civil partnerships'. Civil partners must not be treated less favourably than married couples (except where permitted by the Equality Act).

**Pregnancy/Maternity No**

e.g. Pregnancy is the condition of being pregnant or expecting a baby. Maternity refers to the period after the birth and is linked to maternity leave in the employment context. In the non-work context, protection against maternity discrimination is for 26 weeks after giving birth, and this includes treating a woman unfavourably because she is breastfeeding.

**Race No**

e.g. Refers to the protected characteristic of race. It refers to a group of people defined by their race, colour, and nationality (including citizenship) ethnic or national origins.

**Religion or Belief No**

e.g. Religion refers to any religion, including a lack of religion. Belief refers to any religious or philosophical belief and includes a lack of belief. Generally, a belief should affect your life choices or the way you live for it to be included in the definition.

**Sex No**

**Sexual Orientation No**

e.g. Whether a person's sexual attraction is towards their own sex, the opposite sex or to both sexes.

**Health Inequalities No**

e.g. Any preventable, unfair & unjust differences in health status between groups, populations or individuals that arise from the unequal distribution of social, environmental & economic conditions within societies.

**As you answered 'No' to all the questions, please explain your reasoning below:**

The library service is a universal service for all. No changes to service delivery are anticipated. The new building will be fully DDA compliant and access to disabled parking will exist in the new location, as it does now. This project is purely about a change of location for existing services. The service will be delivered across 2 floors in the new location, rather than multiple floors including mezzanine in the current location. Disabled toilet provision will not be changed. Gender neutral toilets are not currently provided, but can be included in building build.

## 5. Public Health

We also want to understand if the project will have any impacts on public health.

The social, economic, cultural and physical environment in which people live their lives has a significant effect on their health and wellbeing. Although genetics and personal behaviour play a strong part in determining an individual's health, good health starts where we live, where we work and learn, and where we play.

Improving public health requires taking a broader view of the conditions that create health and wellbeing, from how we plan and develop our urban spaces and places, to the opportunities for employment, recreation, and social connection available to all who live in them.

Health inequalities are the preventable, unfair and unjust differences in health status between groups, populations or individuals that arise from the unequal distribution of social, environmental and economic conditions within societies, which determine the risk of people getting ill, their ability to prevent sickness, or opportunities to take action and access treatment when ill health occurs.

### Could the project have an impact on any of the following factors?

#### **Social and Economic No**

e.g. culture, social support (neighbourliness, social networks/isolation), spiritual participation, employment opportunities.

#### **Physical Health No**

e.g. physical activity is expected to increase, influenza vaccination uptake increase

#### **Mental Health & Wellbeing No**

e.g. benefits to children's mental health, benefits to adult carer wellbeing.

#### **Access to Services No**

e.g. access to (location/disabled access/costs) and quality of primary/community/secondary health care, child care, social services, housing/leisure/social security services; public transport, policing, other health relevant public services, non-statutory agencies and services.

#### **As you answered 'No' to all the questions, please explain your reasoning below:**

No access to services will be changed as a result of this project. Service provision will remain unchanged, it is purely a location change.

## 5. Environmental Sustainability

We want to understand if the project activity and project outcomes will have an impact on environmental sustainability. Please be mindful that the Council has committed to reduce its emissions to net-zero by 2050 and most projects are likely to have an impact on this target. This should be a key consideration in your project delivery and should be reviewed when completing these screening documents.

### Could this project have an impact on the categories listed below?

**Greenhouse Gas (GHG) Emissions (including CO2) Yes**

e.g. increased GHG emissions as a result of project implementation, which may also be linked with efficient use of resources in WCC buildings; transport; emissions from waste; and procurement.

**Efficient Use of Resources Yes**

e.g. consumption of energy resources, water, electricity, gas and heating fuels.

**Transport No**

e.g. number of people travelling, alternative transport modes.

**Waste No**

e.g. increase in waste generated or an increase in waste recycling.

**Wildlife and Biodiversity Yes**

e.g. impacts on the natural environment or enhancements to the natural environment.

N.B. This refers to any direct or indirect modifications to landholdings, including but not limited to removal of vegetation, alteration or demolition of buildings or modification of watercourses or lighting (not limited to just green space/trees).

**Pollution to Land or Water No**

e.g. risk of pollution to the local environment.

**Pollution to Air No**

e.g. risk of pollution to air, activity which may adversely affect air quality or increase emissions to air

**Resilience to climate change No**

e.g. risks of extreme weather and climate impacts on the project.

**Historic Environment Yes**

e.g. impacts on Historic Environment or enhancements of the Historic Environment.

**Procurement Yes**

e.g. could procurement associated with the project result in an increase of natural resources (such as long-distance shipping of goods); could use be made of local resources or work forces to support delivery of the project.

## 7. Results of Screening

<b>Data Protection</b>	Does not need a full impact assessment
<b>Equality and Public Health</b>	Does not need a full impact assessment
<b>Environmental Sustainability</b>	Will require a full impact assessment